



Chair of Board Job Description

Application deadline: 30th September

Interview Date: Informal meetings early October

Start date: First board meeting in late October

Organisation: Coexist Community Kitchen CIC

Place of work: Coexist Community Kitchen CIC, Mivart Street Studio, Unit 10 Epstein Building, BS5 6JF

Hours: Directors meetings approx 4-6 times a year, small amount of emails in between, check in/support meetings with project coordinator every 2 months.

Salary/Wage: N/A

Contract type: Non-executive Director

The Coexist Community Kitchen was a seedling of an idea in 2011, when the dis-used kitchen space on the 3rd floor of Hamilton House was in desperate need of a transformation.

With much love, time, energy, and of course funding we managed to start moving it into a reality! We lifted the tiles, cleaned the ceilings, scrubbed the floors, painted the walls, bought pots and pans (and much, much more)... and we had a fully equipped and accessible cookery school and rented space in the centre of Bristol!

Sadly, we were asked to leave by our landlords in December 2018... but now, we have our incredible kitchen in the heart of Easton. Having re-opened, with much enthusiasm, in January of 2020 we are currently (as everyone) working on a new strategy in response to COVID19.



We want to ensure our project financially survives this period for as long as it is necessary. Yet, we also want to ensure that we meet our core purpose and support people through food and connection to others. We are looking for someone who is enthusiastic about what we do and can support us in marketing our message and helping us promote our commercial initiatives in order to work through this period and come out the other side.

The Coexist Community Kitchen

We use food as a vehicle to bring people together

Our main passion is that everyone should be able to have spaces in which they can share food together, learn and teach skills and create strong connections with others.

We see food as the most simple and easy way to support each other in building a stronger, healthier and more joyful society. We have been doing this for almost 10 years and have worked with 1000s of people across Bristol and the South West.

This has been through small cookery classes where people learn and share skills around food but most importantly meet each other, build connections, share food and feel at home.

We have built strong partners with many organisations in Bristol that want to do the same- drug and alcohol services, mental health organisations, refugee and asylum seeker groups. Over the years we have been doing this, we have seen people, including ourselves, experience great change, build friendships and feel part of our home

Role purpose

We are a non-profit cookery school where we use food as a vehicle to combat isolation, nutrition and support in strengthening communities.

We run cookery classes, events and outreach programmes as well as many other food based activities. We are looking for a dedicated and enthusiastic person who has experience in the non-profit, community sector to join our team.



We would be looking for them to provide leadership and direction to the Board of Directors and enable the Board to fulfil their responsibilities for the overall governance and strategic direction of the organisation.

Key Responsibilities

We would be looking for this role to:

- Organise and facilitate directors meetings.
- Directly support the lead project coordinator to guide her in supporting employees, helping them achieve the aims of the organisation; and to optimise the relationship between the Board of Directors and the staff.
- Be an ambassador of our project.

How to apply:

Please contact Ari at ari@coexistuk.org with a short description of your skills and what you feel you could bring to the role.